

| #  | Event  | Brief Description of the training activities  |
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| 1  | Logical Framework Approach (LFA) Workshop                      | Through this workshop, participants are exposed to Log Frame and by the end of the event they will be able to use a variety of management tools within the project cycle including stakeholder analysis and problem analysis, design and implement project work using a logical framework, and use the logical framework as a monitoring and evaluation tool.   |
| 2  | UNCT Coordination and Leadership Skills W/shop                 | The goal of this programme is to augment knowledge of country level UN Reform and Coordination and the "Delivery as One" initiative in order to strengthen leadership and management skills of the UN Country Team. This workshop enables inter-agency learning, increases the potential for joint programming, improves the UNCT and regional programming and facilitates staff mobility within the UN family.   |
| 3  | AFAORs Joint Briefing  | The Briefing is designed to strengthen the participants' knowledge of FAO structure, mandate, goals, major programmes and strategic priorities. It clarifies FAORs and AFAORs' roles in this context. It is an opportunity to share experiences, challenges and good practices with other AFAORs and to remind headquarters staff of the challenges they face.  |
|    | Project Cycle Overview Course (PCOC)                           | Participants receive an integrated overview of the FAO project cycle and the specific roles of the respective stakeholders involved, including the FAOR and staff at the country offices. They are also introduced to the Standard Project Document, FPMIS and procedures relevant to the field programme.  |
|    | Office Management  | In the second week of the AFAORs Refresher Briefing, AFAORs Administration go through a thorough programme to address issues related to office management including financial and accounting management, basic procurement at FAO and fixed assets management, general principles of IT and HR management, project management and monitoring, operations and procedures when operating Emergency projects.  |
| 4  | FAOR Refresher Briefing  | The three-day Refresher Briefing allows OCD and Senior Management both to deliver key Organizational messages and to address FAORs matters. In addition, the FAORs gain further in depth insight and knowledge about operational and strategic challenges in carrying out their work at the country level.  |
|    | Media Straight-talk Workshop                                   | Organized in consultation with KCI (and introduced by Nick Parsons, Director), the one-day workshops on <i>Media Straight-talk</i> encourages FAORs to take advantage of the media to 'talk' to partners and donors.  |
|    | Management Development Centre                                  | This Rome-based interagency residential learning and development experience is specifically designed to assist managers in identifying strengths and areas for further development with the ultimate aim of building managerial capacity. The pedagogical approach applied allowed for one-to-one feedback, facilitated group discussions, self-reflection and assessment using a combination of instruments and strategic exercises. A crucial element of this process entails that participants develop a clear action plan, with the support of a coach highlighting specific development objectives that are achievable over a 12 month period.   |
|    | Negotiation Workshop   | The purpose of this event is twofold. The first phase provides participants with an opportunity to practise and broaden awareness of the <i>Principled Negotiation Methodology</i> introduced during the MDC. An even more unique aspect of this session allowed participants to share existing cases where structured feedback/input could be provided by both facilitator and colleagues. The second phase undertakes the format of a facilitated dialogue giving the FAORs a systematic way of looking at some of their challenging issues in negotiating and forming partnerships at the country level as regards three key domains (i) Capacity Building and Resources (ii) Communication and (iii) Structural Processes.                        |
| 5  | Training on Administration at SRO                              | One of the key elements of the FAO Reform is that Subregional Offices should provide support to FAO country offices in the subregion. Therefore, these training sessions in Office Administration are tailored for administrative staff working at FAOR offices/SRO, and will be organized and hosted by Subregional Offices, with assistance from the relevant units in Headquarters. The training will provide an excellent basis for learning and/or strengthening various topics on Administration which include Budget monitoring and reporting, Procurement, HR administration, Fixed Assets management, COIN, Data Warehouse, Field Accounting System, and FPMIS.  |
| 6  | (see #2)   |   |
| 7  | Pilot Advanced Refresher Briefing                              | This "Advanced" Refresher Briefing is intended to further update, maintain and reinforce the skills and competencies of those FAORs who have already attended the Refresher Briefing and MDC in the past (at least six/twelve months earlier). The Briefing would include an update on recent developments at corporate level that directly influence their work, presentations on emerging issues in fields related to the work of the Organization (e.g. Climate Change, Bioenergy), followed by discussions, and advice/guidance on how to deal with priority issues in their managerial and technical work at country level.  |
| 8  | (see #1)   |   |
| 9  | (see #4)   |   |
| 10 | Training of Trainers for International Administrative Officers | Scope of this training is to provide experienced International Administrative Officers (IAOs) serving at FAO Subregional Offices with the necessary tools to organize similar events and/or train other staff working in Administration and Finance in their respective offices as well as staff working in FAO Representations in their subregion.   |
| 11 | (see #3)   |   |
| 12 | (see #1)   |   |
| 13 | (see #5)   |   |
| 14 | Pilot Advanced Procurement                                     | This event is the second phase of the Procurement Learning Programme for staff at Decentralized Offices involved in procurement on a regular basis. The programme encompasses 5 modules among which 2 priorities have been identified: Basics of Procurement, delivered in 2007 and Advanced Procurement to be delivered starting in 2008. This second phase training will target staffs in Decentralized Offices dealing with complex Procurement, and will contribute to the development of a procurement knowledge network within FAO to further develop the cadre of skilled procurement staff consistent with the level of authority delegated, and in accordance with the FAO's procurement policies and procedures, to obtain value for money. |
| 15 | (see #2)   |   |